



General Policies & Procedures

Notes

Cell Phones & Internet

Personal cell phones and laptops can be used during time off. Summer is a great chance to unplug! We want you to fully invest in your campers, as well as your own growth, and this is easier when we put aside the electronics that are prone to distract us in everyday life. Cell phones are not permitted to be used while camp is in session.

Clothing & Appearance

Working at camp provides you with the amazing opportunity to impact the lives of children! We want everything we do at camp to assure parents that their kids are in good hands, including our appearances. For that reason, all staff are expected to present themselves as well-groomed and appropriately dressed.

Girls: Shorts must have a 4" inseam or longer. No spaghetti straps, halter tank tops, or any shirt/tank top that shows undergarments. Leggings may not be worn as pants. One-piece swimsuits only please (tankinis are acceptable if they cover the midsection completely).

Guys: No underwear showing, no extremely low cut tank tops. Please have well-groomed hair and facial hair (beards are okay, just make sure it doesn't scare the 8-year-olds or their parents!).

Piercings & Tattoos: We ask that our staff is professional in appearance. Because of that, girls should not have more than 2 piercings per ear (no gauges) and guys should not have any ear piercings. If tattoos are offensive in nature, they should be covered up. No new tattoos or piercings are permitted during the summer due to risk of infection.

Safety

Be relentless about safety everywhere and conscious of everyone in every area. Be aware of any possible dangerous situation and act accordingly. You must personally accept the responsibility to keep kids as safe as possible. This includes caring for their physical needs by ensuring they apply sunscreen every 2 hours (when outdoors) and drinking at least 32 oz. of water each day.



[illegible]

- There shall be at least one adult supervisor in addition to the driver when nine or more children are being transported at any one time. No child shall be permitted to remain unattended in any vehicle.
- The person riding in the passenger seat may not be asleep at any time while the vehicle is in motion.
- Music choices should be tasteful and not offensive.



- ## Notes

[illegible]

- First Aid Kit
- Name, address, and phone number of each child's physician or other appropriate health care professional (contained on Medical Form)
- Written authorization from the parent or guardian for emergency medical care (General Release of Liability)
- A list of the children, staff members, and the itinerary for the trip

[illegible]

- Get them involved with the cabin
- DO NOT talk about home
- DO NOT suggest calling home
- Get help from a PC or Director

E – Express positive feedback about camper

All personal items should be clearly marked with first and last name. Eagle Lake does not retain Lost and Found throughout the summer. Lost and Found items are donated each week to a local charity. Please make sure to check the Lost and Found table each Friday.

